

## Appendix E: Requesting Forms

The following forms can be found on DMA's Web site (<http://www.ncdhhs.gov/dma/forms.html>) or as noted.

Form	Call or Copy
ADA Dental Claim Form	ADA, 800-947-4746
Adult Care Home Personal Care Services Physician	EDS, 800-688-6696
*Authorization and Plan of Care (DMA 3050-R)	
*Carolina ACCESS Medical Exemption Request (DMA 9002)	
*Carolina ACCESS Override Request	
*Carolina ACCESS Patient Admission Agreement/Formal Arrangement Form	
*Carolina ACCESS Provider Information Change Form	
CMS-1500 Claim Form	Office Supply Store
*Electronic Funds Transfer (EFT) Authorization Agreement	
*Fee Schedule Request	
*Health Department Health Check Agreement	
*Health Insurance Information Referral (DMA 2057)	
*Health Insurance Premium Payment (HIPP) Application	
*Medicaid Claim Adjustment Form	
*Medicaid Credit Balance Report	
*Medicaid Resolution Inquiry	
*Medicaid Crossover Reference Request	
*Medicaid Provider Change Form	
*Medical Record Release Form (for WIC Exchange of Information forms)	
Medical Transportation Assistance Notice of Rights (DMA-5046)	EDS, 800-688-6696
Personal Care Services Physician Authorization for Certification and Treatment (PACT) (DMA-3000)	EDS, 800-688-6696
Personal Care Services-Plus (PCS-Plus) Request Form (DMA 3000-A)	EDS, 800-688-6696
*Pharmacy Adjustment Request	
*Pharmacy Claim Form	EDS, 800-688-6696
*Provider Certification for Signature on File	
Provider Visit Request	EDS, 800-688-6696
Referral for Diagnosis and Treatment	EDS, 800-688-6696
Sterilization Consent Form	EDS, 800-688-6696
*Third Party Recovery Accident Information Report (DMA 2043)	
Trading Partner Agreement	EDS, 800-688-6696
UB-04 Claim Form	Office Supply Store
Utilization Review Report—Long Term Care FL12	EDS, 800-688-6696
*WIC Exchange Form for Infants and Children	
*WIC Exchange Form for Women	

\*Forms on DMA's Web site ([www.ncdhhs.gov/dma/forms.html](http://www.ncdhhs.gov/dma/forms.html))

*Prior Approval forms are on the next page.*

<b>Prior Approval Forms</b>	
Certificate of Medical Necessity and Prior Approval Form (for DME and O&P)	EDS, 800-688-6696
FL2 Long-Term-Care Services Form (372-124)	EDS, 800-688-6696
Request for Prior Approval N.C. Medicaid Program Form (372-118)	EDS, 800-688-6696
MR2 Mental Retardation Services Form (372-123)	EDS, 800-688-6696
Prior Approval for Psychiatric Inpatient Services	ValueOptions, 888-510-1150
Supplemental to Dental Prior Approval (DMA-6022)	EDS, 800-688-6696
Visual Aids Prior Approval Form (372-017)	EDS, 800-688-6696